

31 May 1962

MEMORANDUM FOR: CTR Education Committee Members,  
CTR School Chiefs, Course Chiefs, and Instructors

SUBJECT : Audio-Visual Exhibit

1. The next meeting of the CTR Education Committee will be conducted in conjunction with the CTR Instructional Services Branch. This meeting will be in the form of an exhibit of the many audio-visual aids available to the Office of Training Instructional staff.

2. The ISB/TR will arrange to display many of the newest devices, equipment, and techniques with suggestions as to how these aids can be most effectively used in our instructional programs. The exhibit will be conducted in such a manner that CTR personnel may drop in at their own convenience, stay as long as they desire, see the operation of the equipment, actually use it, and become better acquainted with its utilization and effectiveness. Personnel from the ISB/TR and ES/PPS/TR will be present to explain the equipment and assist in demonstrating its functioning and operation.

27 & 28  
DATE : ~~13 and 14~~ June 1962  
TIME : 0900 - 1600 (come at any time)  
PLACE: Room GD-2600 Headquarters

*changed - see  
next memo  
5 June 62*

3. All Committee members are requested to attend as well as urge their colleagues to visit this exhibit and become up-dated in this rapidly expanding field of audio-visual education.

4. Extra copies of this memorandum are supplied to each Committee member for distribution as invitations to his colleagues.

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Chairman

Distribution:

2/a - each Committee Member  
1 - each School Chief  
1 - DDTR/DTR  
6 - ISB/TR